



THE CITY OF SAN DIEGO  
**REPORT TO THE CITY COUNCIL**

DATE ISSUED: November 10, 2010 REPORT NO. 10-154

ATTENTION: Public Safety and Neighborhood Services Committee  
Agenda of November 17, 2010

SUBJECT: Informational Report from the San Diego Police and Purchasing Departments  
Regarding the City of San Diego Tow Program

SUMMARY

THIS IS AN INFORMATION ITEM ONLY. NO ACTION IS REQUIRED ON THE PART OF THE COMMITTEE OR THE CITY COUNCIL.

BACKGROUND

On April 12, 2010, the City of San Diego issued a Request for Qualification (RFQ) 10004980-10-P seeking qualified Licensed Tow Providers and Licensed Impound Providers to provide tow and impound services for the City of San Diego. The publication specifically sought operators to furnish the City with Licensed Tow and Impound operations as may be required for a period of two years from the date of execution, with options to renew for three additional one-year periods.

Tow Providers will be required to tow vehicles at the request of the City, or its designee, based on a dispatch method developed by the City and/or its designee. Tow Providers are required to provide towing service only, and not impounding, release, storage, or disposal services. An Impound Provider provides impounding, vehicle release, storage, disposal services, and may additionally provide towing services.

Interested Tow and Impound Providers were required to submit statements of qualifications by May 13, 2010. After the Pre-Submittal Conference, four addendums were added to the original request for qualifications and the time for submission was extended approximately four weeks. All qualification statements by interested parties were submitted by June 10, 2010.

A selection committee consisting of personnel from the Police Department's Traffic Division, Parking Enforcement, Fiscal Operations and Records Division, reviewed each of the qualification packages submitted by interested Tow and Impound Providers. Selections were based on qualifying factors detailed in the RFQ document and the attached Tow Manual. The committee selected seven Tow Providers for each of the eight tow zones and one Impound Provider for each tow zone. The Committee's recommendations for selection were sent to City Purchasing on October 17, 2010. The delay in sending the recommendations to City Purchasing was the result of court litigation.


Litigation is ongoing but at this point does not prevent the City from moving forward in the selection of both Tow and Impound Providers.

### CONCLUSION

All Tow and Impound Providers who submitted Qualification Packages will be notified of their selection or non-selection during the next two weeks. Intent to award letters will be sent to those Providers selected to provide contracted Tow services. A ten-day appeal process will be available to those companies not selected to provide either Tow or Impound Services.

Pending no further difficulties, the new Tow and Impound Contracts should begin operations in the first week of January 2011.

Respectfully submitted,



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Chief of Police

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